

WASHINGTON STATE COVID-19 EXPOSURE CONTROL, MITIGATION, & RECOVERY PLAN

Project Name:	
Project No.:	
Site-Specific COVID-19 Supervisor:	
Site-Specific COVID-19 Supervisor Phone:	

The following plan has been prepared to incorporate the requirements outlined in the State of Washington Proclamation No. 20-25 “Stay Home – Stay Healthy” as well applicable addendums and CDC, State, and other recommendations to limit the spread of COVID-19 and protect the people we are working around. **Effective 24 April 2020, this plan applies to all Viking Engineering + Construction work sites in Washington State.** The policy and procedures included herein shall be immediately implemented and enforced on all project sites and supersedes all other policy previously enacted.

Stop Work Authority

All employees have the right and responsibility to immediately stop any work that they feel is being performed in an unsafe or potentially hazardous manner. This includes any work that does not conform with the requirements of this plan or any guidelines upon which it is based.

Right of Removal

Any personnel who do not believe that it is safe to work shall be allowed to remove themselves from the work site without fear of penalty.

Responsible Person

- 1) The person designated above as “Site-Specific COVID-19 Supervisor” is the individual responsible for ensuring the appropriate implementation and enforcement of this plan. While the Site-Specific COVID-19 Supervisor is responsible for ensuring compliance with the content of this plan, they may delegate certain activities to other individuals on the project site. The Site-Specific COVID-19 Supervisor role will typically be filled by the Site Safety & Health Officer (SSHO)

Orientation

- 1) All personnel entering the worksite must be oriented to the content of this plan.
- 2) All personnel on the worksite must be reoriented to the content of this plan at least once weekly thereafter.
- 3) Either display or provide in a public and accessible place the attached CDC posters with current applicable recommendations and guidelines in Spanish and English. Employees must be oriented as to their location.
- 4) The requirements described in this plan shall be reviewed as a part of all Pre-Task Planning activities.

Jobsite Screening

- 1) *Employees must notify their supervisors immediately if they begin feeling ill during the day or if someone in their household is sick.* Employees with symptoms consistent with COVID-19 will be asked to leave the project and self-quarantine.

- 2) The Site-Specific COVID-19 Supervisor will prescreen all personnel (including visitors) entering the site on a daily basis. Jobsite screening of all Viking and subcontractor employees shall be conducted and recorded (using the attached sheet) prior to workers entering or performing work at the site. ***The Site-Specific COVID-19 Supervisor shall obtain a temperature reading from each employee and ask the following questions to employees prior to entering the job site:***
 - a) Have you, or anyone that you are regularly in close contact with (less than 6'), been in contact with a person that is in the process of being tested for COVID-19?
 - b) Have you, or anyone that you are regularly in close contact with traveled outside of the United States within the last two weeks?
 - c) Have you or anyone that you are regularly in close contact with been medically directed to self-quarantine due to possible exposure to COVID-19?
 - d) Are you having trouble breathing or have you had flu-like symptoms within the past 48 hours, including: fever, cough, shortness of breath, sore throat, runny/stuffy nose, body aches, chills, fatigue, or new loss of taste or smell?
- 3) **If any employee answers "yes" to any of the above questions or registers a temperature at or above 100.4 degrees Fahrenheit, they should be asked to leave the jobsite immediately.** Anyone asked to leave should not return to work until 24-hours after they are free from a fever or signs of a fever without the use of fever-reducing medication.
- 4) Records of pre-entry screening must be maintained for a minimum of 4 weeks.

In the Event of Suspected or Confirmed Exposure

- 1) If there is a suspected or confirmed case of COVID-19 involving anyone at the project:
 - a) The Site-Specific COVID-19 Supervisor must immediately inform the Field Safety Manager, Scott Getscher (360.703.7332 / scott@vikingec.com). If this exposure occurred on a Kaiser Permanente (KP) site, the KP Project Manager must immediately be informed as well.
 - b) If anyone at the site is symptomatic with a fever and other symptoms prior to confirmation of COVID-19, this could be considered an exposure to other workers and they must immediately be sent home.
 - c) Should any employee develop a fever and other symptoms at the site they should be referred for medical care.
 - d) If any personnel on the site tests positive for COVID-19 by a medical provider, immediately inform the Field Safety Manager, Scott Getscher (360.703.7332 / scott@vikingec.com). If this worker was on a KP site, immediately inform KP's local Infection Prevention and Control.
 - e) If exposure has occurred on a project:
 - properly clean and disinfect the jobsite then quarantine the area for 72-hours.
 - quarantine all potentially exposed individuals for 14 days.
 - Ensure that any personnel that may have been exposed (including clients, trade partners, or facility end-users) have been informed of their potential exposure.

Work Requirements

- 1) The Site-Specific COVID-19 Supervisor will be responsible for evaluating the work space, the scope of work, and the number of personnel on the site and ensuring that, ***under no circumstances, do any individuals on the site have fewer than six feet of separation between each other.*** Pre-task planning must involve planning work to allow this distancing.

- a) In accordance with CDC recommendations issued on 3 April 2020, **all personnel on the site must wear cloth masks or Level 1 “Cover Your Cough” masks**. If these masks are not available, please contact Scott Getscher (360.703.7332 / scott@vikingec.com). Please note that the use of these masks does not negate the requirement for a minimum of six feet of separation between personnel on the site.
 - b) **All personnel must wear gloves at all times while on the worksite**. The type of glove worn should be appropriate for the task. If gloves are typically not required for the task, then any type of glove is acceptable including latex or nitrile gloves.
 - c) Coordinate all work to ensure maximum separation of personnel through the available space. Minimize trade stacking and the concurrent performance of work in the same space as much as possible.
 - d) Any scope of work where distances of 6’ cannot be maintained shall immediately be stopped and must not begin again until a procedure has been implemented to comply with this requirement. Please contact Scott Getscher (360.703.7332 / scott@vikingec.com) or Jeff Ditch (360.947.1949 / jeff@vikingec.com) to obtain assistance in formulating a plan. **If distances of 6’ cannot be maintained**, consider the following:
 - Is there equipment that can be used to avoid close interaction between employees?
 - Is there a way of eliminating the risk of transmission between employees by adding non-traditional barriers & PPE (face shield, masks, etc)?
 - e) If it is not possible to implement a procedure to obtain 6’ separation or the conditions mentioned above, that scope of work must not be performed until further notice.
 - f) All employees should be informed and regularly reminded to immediately report the Site-Specific COVID-19 Supervisor or any Viking employee if they are directed to perform a task that requires a distance of less than 6’ separation from another individual without the proper PPE provided by their respective companies.
- 2) Modify means and methods to mitigate germ transmission via tools (chop saws, skill saws, etc.)
Examples of mitigation include:
- g) Single person assigned to a chop saw or workstations that they clean and disinfect prior to use.
 - h) Assign individual tool use for the entire day.
 - i) Clean and disinfect tools and work areas often per CDC guidelines.

Additional Social Distancing Requirements

- 1) All gatherings and meetings (i.e. breaks, plan reviews, safety meetings, etc.) must be limited to groups of 10 or less and all personnel in attendance must maintain a minimum distance of 6’ from each other.
 - j) Distancing guidelines will be discussed each day as part of daily huddles and pre-task plan sessions.
 - k) All personnel should be especially observant to the condition of the individuals on the jobsite to ensure everyone is mentally and physically well. All concerns should be immediately reported to the Site-Specific COVID-19 Supervisor.
 - l) Do not congregate in lunch areas.
- 2) No communal food shall be permitted on the jobsite until further notice, i.e., donuts, pizza, buffets, etc.
- 3) Do not use a common water cooler. Either individual water bottles will be provided or personnel must bring their own

- 4) Handshaking or any other contact greeting is forbidden on the job site as is any activity requiring less than 6' of separation.
- 5) Personnel that are not from the same household should not utilize common transportation to and from the jobsite or to obtain material or any other activity.

Routine Cleaning

- 1) Routine cleaning shall be performed of all frequently touched surfaces on the jobsite. This includes, however is not limited to countertops, handles, doorknobs, gang boxes, shared tools and equipment.
- 2) Appropriate cleaning agents shall be utilized to perform all cleaning in accordance with Viking's Bloodborne Pathogens Policy.
- 3) Ensure that the Hazard Communication Inventory includes any special disinfectants brought onsite and an SDS has been added to the Safety Binder
- 4) Portable bathrooms utilized at the project site will be serviced at a minimum of three (3) times a week .
- 5) Hand wash facilities shall be provided in/or around all portable bathrooms.
- 6) Project trailers/offices need to be cleaned daily.
- 7) All common break areas shall be cleaned at least once daily, and if used frequently, multiple times throughout the workday.
- 8) All jobsite employees are required to clean their hands often with an alcohol-based hand sanitizer that contains at least 60-95% alcohol or wash their hands with soap and water for at least 20 seconds. Soap and water must be provided on the job site.
- 9) Do not share tools or personal protection equipment (PPE).
- 10) Sanitize reusable PPE per manufacturer's recommendation prior to each use.
- 11) Ensure used PPE is disposed of properly.
- 12) Utilize disposable gloves where appropriate and wash hands after removing gloves.
- 13) Disinfect reusable supplies and equipment.
- 14) Identify specific locations and practices for daily trash such as: paper, hand towels, food containers, etc. Ensure that proper PPE and handwashing practices are followed after the removal of trash.
- 15) All personnel should change work clothes prior to arriving home and wash clothes in hot water with laundry detergent.
- 16) Utilize disposable hand towels and no-touch trash receptacles if possible.
- 17) Avoid cleaning techniques, such as using pressurized air or water sprays that may result in the generation of bioaerosols.
- 18) Clean surfaces of any shared vehicle after each use.

